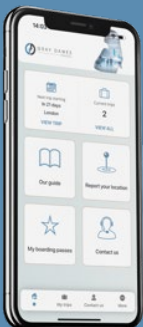




GRAY DAWES  
TRAVEL

# YourTrip

powered by **atriis**



## YourTrip Booking App

### Getting Started

Accessing the YourTrip (powered by Atriis) booking App

May 2024



# YourTrip Booking App

The Gray Dawes **YourTrip** online booking tool is powered by Atriis and can be accessed via desktop or mobile.

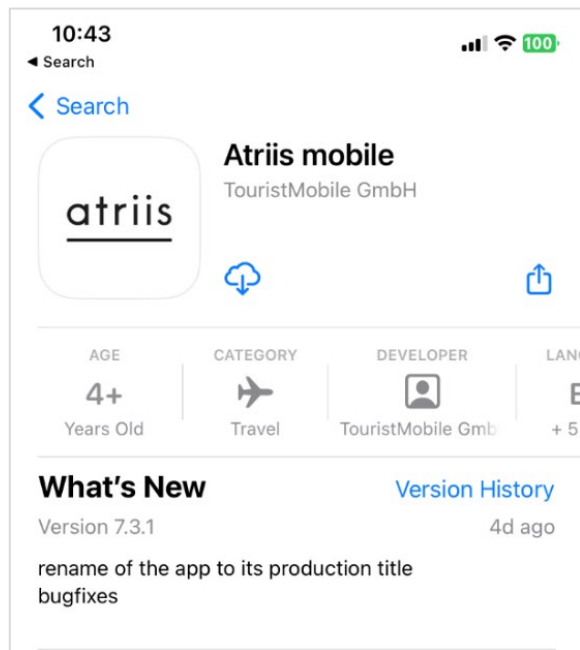
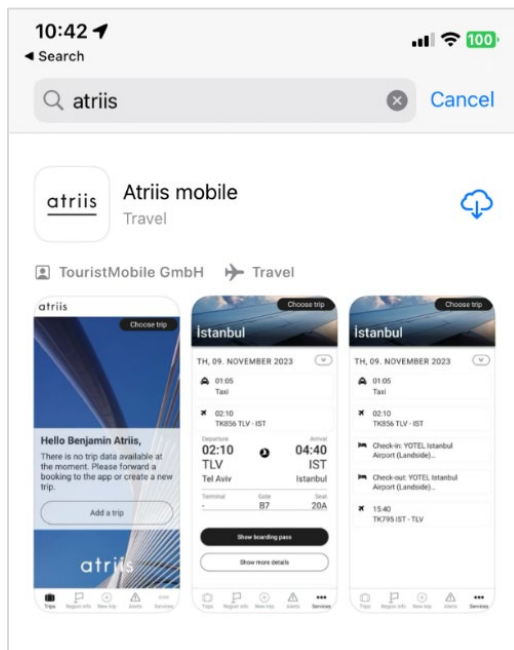
The YourTrip (Atriis) APP enables you to utilise much of the same functionality as the desktop version but from your mobile. This includes:

- Booking of Flights, Hotel, UK Rail (more products coming soon)
- View bookings made online on desktop
- View bookings made offline via our Reservation Teams
- Communicate with our Reservation Team using booking chat

In order to utilise the YourTrip (Atriis) App, please follow the steps below.

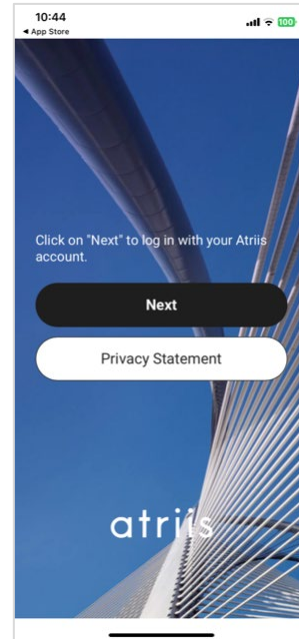
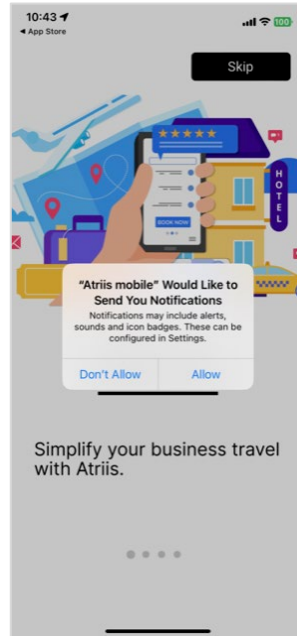
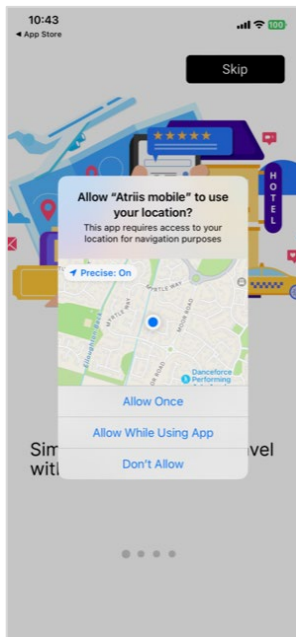
## 1. Downloading the App

The app is available on the Apple Store or Android Play story by searching “**Atriis Mobile**”



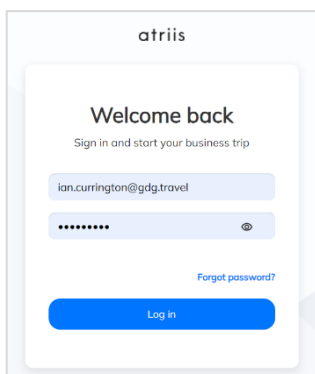


## First Use of App:

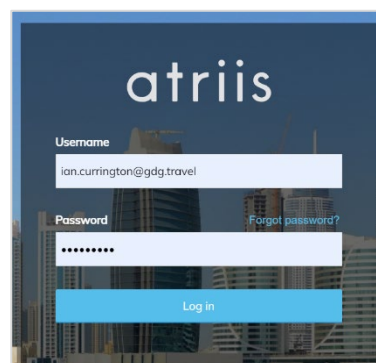


## 2. Logging In / Registering

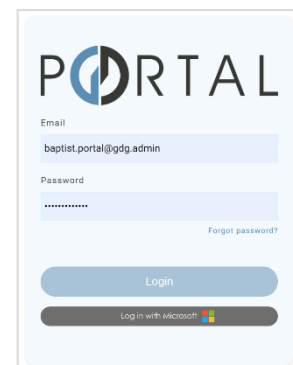
The desktop access is defined by your corporate company security settings and accessed either via the system login link or from our portal (screen 3 below):



1. Desktop Login (new version)



2. Desktop Login (classic version)



3. Portal Login

### a. Desktop Login (screens 1 or 2 above)

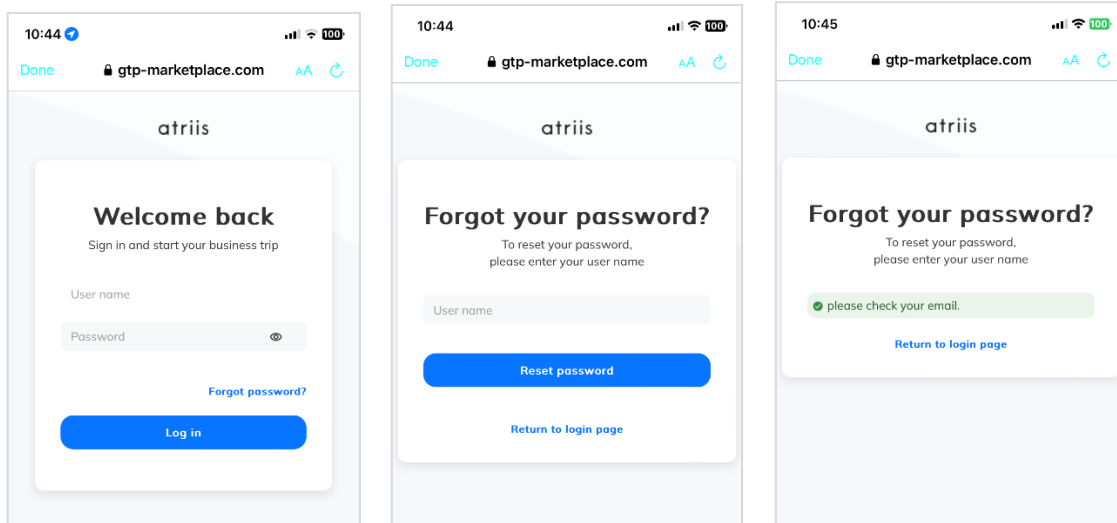
To access YourTrip via the Atriis App, please enter the same username and password as you do to usually login.



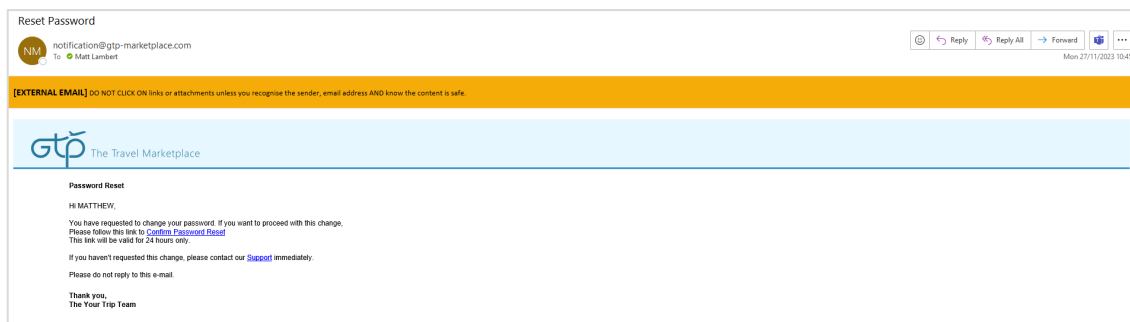
## b. Portal Login

For clients using our Portal product which integrates with additional products and services, you will need to create a new login which is specific to the App only. These credentials are different to Portal.

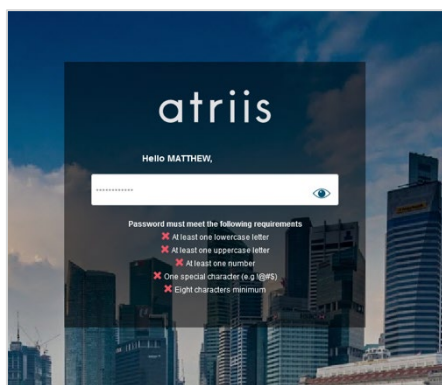
Enter your username as your email address, then select “Forgot Password”.



Email sent to user's inbox:

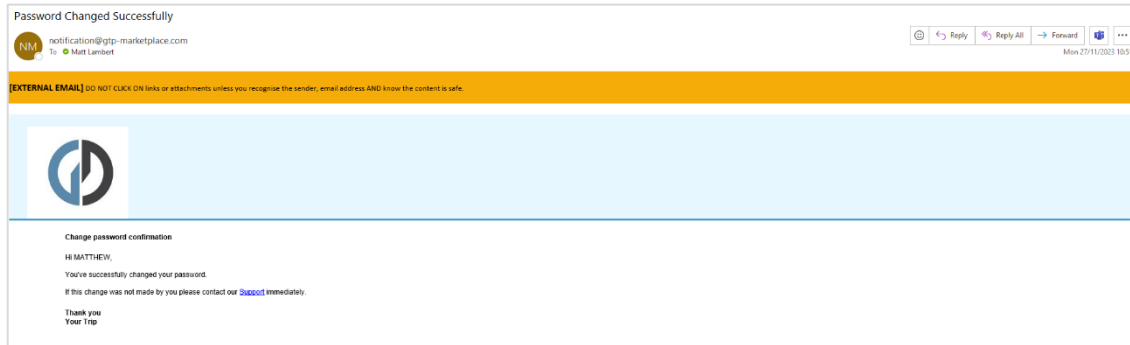


Directs to Password Reset Page:

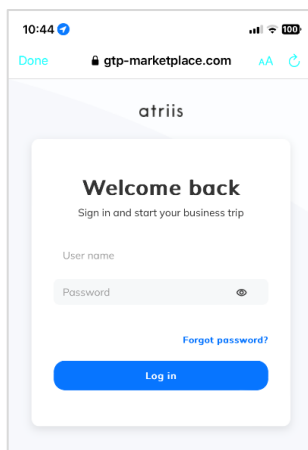




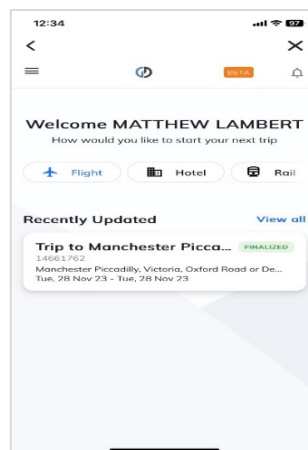
Upon completion email sent to user's inbox:



Login on the App



Start Booking!



## Need Support?

For any further information on Traveller Tracking, or any other area of PORTAL, please contact your Gray Dawes Account Manager.

click here to discover  
more about  
**YourTrip**

click here to discover  
more about  
**YourTrip App**

click here to discover  
more about  
**Portal**



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